



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Mahadevananda Mahavidyalaya

- Name of the Head of the institution **Dr. Kartik Chandra Biswas**
- Designation **Teacher In-Charge**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9679188848**
- Mobile No: **9679188848**
- Registered e-mail **mahadevanandamahavidyalaya@gmail.com**
- Alternate e-mail **arinpal@yahoo.com**
- Address **Barrackpore**
- City/Town **North Twenty Four Parganas**
- State/UT **West Bengal**
- Pin Code **700120**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **West Bengal State University**
- Name of the IQAC Coordinator **Arindam Pal**
- Phone No. **9679188848**
- Alternate phone No. **9679188848**
- Mobile **9679188848**
- IQAC e-mail address **arinpal@yahoo.com**
- Alternate e-mail address **arinpal2020@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.mmbkp.ac.in/AQAR.aspx>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: www.mmbkp.ac.in

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.0	2006	02/02/2006	01/02/2011
Cycle 2	A	3.02	2016	19/02/2016	18/02/2021

6. Date of Establishment of IQAC **28/02/2007**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Phusics	DST	SERB-DST	2024 FOR 3 YEARS	1882562
NSS UNIT-1	NSS	WBSU	2023-24	Nil
NSS UNIT-2	NSS	WBSU	2023-24	Nil

8. Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC No File Uploaded

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- * IQAC play key role to implementation of NEP-2020 in the first year
- * Design of research projects for aspiring students and faculty members.
- * For the benefits of the students, the IQAC has organized 17 Add-On Courses, Career Counselling programmes and skill development programmes incorporating various career related aspects..
- * The IQAC has arranged the programmes under MoUs and Linkage.
- * Conservation & development of eco friendly green campus.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize International Conferences	Successfully completed
To organize Add-On Courses	Successfully completed
Proper Execution of National Education Policy 2020 at UG level	Successfully completed
To reform examination pattern according to NEP.	Successfully completed
To Develop Hackathon Club, Yoga Club, Recording Room, Language Lab.	Successfully completed
To organize various cocurricular and extracurricular activities for students.	Successfully completed

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	24/05/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Kartik Chandra Biswas
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• Alternate e-mail address	arinpal2020@gmail.com
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4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	www.mmbkp.ac.in

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Physics	DST	SERB-DST	2024 FOR 3 YEARS	1882562
NSS UNIT-1	NSS	WBSU	2023-24	Nil
NSS UNIT-2	NSS	WBSU	2023-24	Nil

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

• Upload latest notification of formation of IQAC	No File Uploaded
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9.No. of IQAC meetings held during the year	04	
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Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	24/05/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	Nil

15. Multidisciplinary / interdisciplinary

Being an affiliated institute , our college follows the curriculum of West Bengal State University which is both multidisciplinary and inter disciplinary at UG & PG simultaneously. With the implementation of New Education Policy 2020, the college by default follows an interdisciplinary curriculum including three mandatory subject generic and elective course wise from the pull of courses to be chosen compulsorily

from the faculty other than that of the major core subjects. Some of courses with CBCS/NEP curriculum offered by the College have interdisciplinary topics. Such courses are mentioned as follows - Bengali Honours - The CBCS/NEP course includes topics related to journalism and education. English Honours - The CBCS/NEP course includes topics related to journalism and political science. But there is a limitation of infrastructure which may be the obstacle to provide maximum flexibility to the students. Moreover, Ability Enhancement Courses (AEC) covering subjects like Environment, communicative English, to mention a few, have also been imparted to the students. Besides these, better co-ordination among the departments as well as inter-institutional collaborations have been undertaken as a part of the greater objective of interdisciplinary education. Inter-institutional exchange of faculty members and resources through MoUs have also been done.

16.Academic bank of credits (ABC):

NEP has been implemented at the first year UG level by the affiliating university from the current year. ABC ID has been successfully opened by all year students of UG and PG level of the college as per the instructions of the university.

17.Skill development:

The institute has already been conducting skill enhancement courses as a part of the CBCS curriculum for UG Sem 3 to Sem 6 students. Various methods have been implemented to develop their skill in writing and oral presentation. Students' seminars are conducted where the students have to deliver the presentation.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. Institution offers - Honours Courses in Hindi, Bengali and English Hindi, Bengali, English and Sanskrit as generic subjects Teaching Learning is conducted basically in Hindi, Bengali and English.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All programs have been mapped using programme outcome and course outcome and has been uploaded on college website. Teachers have been oriented about outcome-based education by conducting capacity building workshops & seminars. During the student induction program, the student are given an orientation on Outcome based education and the curriculum clearly states the

POs, PSOs and COs and teaching learning pedagogy adapted at the college. An initiative has been taken to map the COs with levels of learning. An effort has been made to integrate the OBE in question bank. The institution conducts an annual review of Teaching, Learning & Evaluation wherein the best practices of departments are discussed and shared by the faculty.

20.Distance education/online education:

Distance education/online education: We do not have any provision for online/distance education as a program, but the college is a regional center for NSOU.

Extended Profile

1.Programme

1.1	117
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2846
Number of students during the year	

File Description	Documents
Data Template	No File Uploaded

2.2	869
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	605
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic	
3.1	83
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	43
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	60
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	135
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mahadevananda Mahavidyalaya, commits itself to the effective delivery of the University syllabus. An academic orientation was organized by each department for students at the beginning of the academic year to state the methods of curriculum delivery. Detailed lesson plans and reading lists were prepared with a

timeline for the academic year. * The programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. * Number of classes for each topic is decided according to the syllabus and has been implemented 100%. * Well constructed weekly e-Routine/timetable for each semester is provided by the college administration * Our College has a very rich Central Library. INFLIBNET (ebooks and e-journals) facility is available for teachers and also for students * Extra classes are held for students who struggle, and there's a mentor system for any issues, with a list on the notice board for students to see.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the CBCS Academic Calendar of the WBSU at all levels. The Continuous Internal Evaluation process of the College is coordinated with the University calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1710

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1710

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values and Environment and Sustainability are highly valued by the college since they are closely linked to its vision, mission and core values. Science departments like Botany, Zoology and Physiology has wall magazines wherein students are encouraged to do research on a given environmental issue (health & hygiene, biodiversity conservation etc.) and make posters on the issue. Through class presentations also awareness on various environmental issues is being taken up. Through Environment Studies Project work the students gain practical knowledge on the environment and issues related to the environment. Environmental Studies- it is Compulsory for BA/B.SC /B.Com Undergraduate Course as Ability Enhancement Compulsory Course (AECC). The Annual Retreat every year focusses on major moral/ social issues related to life. These occasions are a way of helping the student grapple with complex issues of existence and inculcate strong values that help them in later adult life.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
 Students
 Teachers
 Employers
 Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2316

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

269

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mahadevananda Mahavidyalaya materializes its motto of holistic development of students. Through teacher-student interactions, Mentor-Mentee Programme and Examination results, the needs of the students are understood and the teaching-learning process is accordingly planned. Teachers provide Mentoring to students who are slow learners. Students are encouraged to ask doubts. Slow learners are given special attention by conducting tutorials. Scopes of improvement have also been discussed with the students as well as with the parents. Doubt clearing sessions were also arranged for them. Advanced learners were encouraged to take part in various webinars, workshops and online courses so that they can listen to eminent scholars and enhanced their knowledge as well as skill. Advanced learners of different departments were motivated to present their research papers in various students seminars, they were guided to participate in different literary meet, they were encouraged to join online internship under different organizations and often they were provided with advanced research articles and book chapters so that they can frame better answers to the questions. They were also motivated to participate in group discussion, essay, poster, quiz competitions organized by the college and other institutions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2846	83

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as: • Smart classrooms • Interactive projectors • Personal laptops for faculty • Fully Wi-Fi campus • Open access library • Facility to download e-resources • Digitization of lessons • Fund for publication of departmental journal • Fund for purchase of laboratory instruments, equipments and materials • Fund for organizing workshops, seminars and conferences • State-of-the-art Computer Labs and Audiovisual Seminar room

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Mahadevananda Mahavidyalaya is well equipped with advanced ICT tools and resources. ICT tools such as projectors, Smartboards, Desktop, laptops, LCD projectors, LED TV's, AV recording equipment, Google Classroom are used for teaching-learning process. Teachers make use of PPT, flow charts, documentaries, case studies, e-sources (Inflibnet, ProQuest, eGyanKosh, Shodhganga, Shodhgangotri), and of general interest forwarded on the class WhatsApp group for reading in class, Excel is used to solve the accounting problems in class by projecting it on the white board. During webinars, guest lectures and workshops conducted by Departments, ICT is used to enhance delivery of the teaching-learning process. There is an Audio-Visual room which is equipped with latest multimedia facilities, to provide an immersive experience during the teaching-learning process. Faculty are using ICT on day-to-day basis for teaching-learning to make learning of subjects more Interactive, Impressive and effective. This also prepares students for the current digital revolutionary era. Teachers are adaptive and positive towards

embracing techbased teaching and learning process. Thus the teaching-learning is made lively, effective and dynamic using ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

83

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1273

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinated all the internal examinations of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. If a student fails to appear in any internal examination for some valid and inadvertent causes, necessary preparations then are made by teachers to conduct a separate evaluation of absentee candidate. Transparency and security of evaluation are ensured at every step of Internal Assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a Grievance Redressal Cell at College where students' grievances can be reported and immediately taken care of. Principal of the College and Academic Committee also hold special meeting on results and discuss if any grievance had been found.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university, the college teachers have to define the programme outcomes for each programme offered by the college. 1. Acquire knowledge to apply 2. Skill to communicate 3. Aptitude to think critically, reasonably and capacity to solve problems 4. Develop a spirit of team work, moral and ethical values 5. Cultural tolerance 6. Aptitude of self-learning and lifelong learning 7. Environment sensitivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The methods of measuring the level of attainment of

Program Outcomes and Course Outcomes are administered by explicit and implicit methods. Evaluation processes are in accordance with the WBSU regulations. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system. The number of students offered placements implicitly indicates the successful employability outcomes of the POs. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system. Continuous assessment through sessional evaluation, assignments and seminars provides an opportunity for the faculty, students and parents to critically evaluate the learning outcomes. The curricular and cocurricular activities make the students aware of the intended Program Outcomes which also corresponds to their subject knowledge. Feedback is obtained each semester to measure and evaluate Course Outcomes and Exit Poll at the end of the 3 years for each batch of students to measure Program Outcomes. The institution has a practice of assessing the student learning outcome through a questionnaire. Student learning outcome is also gauged from the following: 1. Student Progression 2. Feedback from Parents and Students 3. Tutorials and Mentoring 4. Evaluation of the Semester results

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

485

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.mmbkp.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1700000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College organises many activities to sensitise students to social issues and prepare them to respond adequately to realities outside the classroom. Conducted several events including programmes under Swachh Bharat Abhiyan, Aids Awareness, Anti-Narcotic Drive, Community-Village Engagement, Gender Equality, Child and Women Welfare, Health and Environment Protection. Modes of Sensitising Students: Students are made aware of social issues through Seminars, Webinars, Onsite Visits and Day observances Mandatory Student Social Service for 6 days per academic year as part of the curriculum. Students of the College carry out these Extension activities through National Service Scheme (NSS). Presently there are two Units of NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

700

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

15

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class Rooms: The college comprises of 3 capuses under the names of Main Building, RGSN Campus and Annex Bulding. College has 63 no. of Seminar and Class rooms. Out of 61 rooms, 2 are designated as smart classrooms, 2 are seminar halls and 22 are updated laboratories. Some rooms have projectors.

ICT:

1 Desktop PC 145

2 Laptop 15

3 Tab 1

4 Printer 37

5 Projector Reading Resources:. 06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports complex (indoor and outdoor) Our College has a standard ground including Football, Cricket, KHOKHO, volleyball and basketball courts where outdoor sports activities are held. The sports committee of the College is in-charge of the sports complex and equipment. **Auditorium** The auditorium can accommodate around 200 spectators. It was renovated into a state-of-art facility recently. It is used for all types of cultural events too. It has a very fine sound system with control panels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1406247

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mahadevananda Mahavidyalaya Library has been providing library services through Open Source Integrated Library Management Software "KOHA". We are using KOHA version 22.05.06.000. It has no restriction ensuring services like proprietary software. It is a fully automated and serving Web-based library services. It provides integrated functions like Acquisition, Cataloguing, Circulation, Serial control, OPAC, Barcode & Spine Label and Reports. Koha is a user friendly software. It covers important features like Web-based Interface, Full Text Searching, NetCataloguing via Z39.50, Real time Auto- Indexing, Marc 21 Barcode, RFID Compatibility, Flexible reporting, Online reservation and Multi-lingual Support (Unicode), advanced searching through filtering and faceted search capabilities. It's very important function is automated overdue notices either by email or SMS. Koha can also send advance notices to a user that an item is nearly due. Koha can email issue slips instead of printing them at point of circulation. Koha can calculate automatically the fine of overdue and other library related fees. Koha can integrate with ebooks, electronic journals and other digital resources providing an expansive digital catalogue. Using Koha for our college library is offering significant advantages in term of cost, flexibility and customization.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4560

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 145 computers {desktops and laptops} which are updated as and when required. Seminar rooms have been upgraded and virtual class is setup in a room. The college is fully Wi-Fi enabled with 100 MBPS bandwidth. Libsys(library software) has been upgraded. Complete online admission system has been introduced. Online feedback is collected from stakeholders and is revised regularly. The college website is maintained and upgraded regularly under an annual maintenance contract. Software Infrastructure College has 3 high configuration servers: Windows Based Active Directory, Kaspersky antivirus, and Library OPAC. There is a 100mbps LAN with a 2500-user capacity Wi-fi system ((DU Wifi -100mbps; Firefly - 50mbps; Airtel - 10mbps). Desktops have OS Windows 7, Windows 10 and Windows 11, while students' laptops have Ubuntu. Most desktops have Office 2010 pro, with a few running on Office 2013, 2019 and 2021 pro. Laptops function via Open Office. Windows OS, Office automation packages and Antivirus softwares are updated regularly. Software packages like Kibo, Python, R, SPSS, Wolfram Mathematica, Tally ERP9, Visual Studio 2010, Miktex, Java, Maxima and Pascal are provided. These are either open access or made available through Delhi University. User backups for all systems are taken every month, while a backup for servers in the library is taken daily.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

145

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5700875

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are dedicated committees and a provision for budget for the maintenance and upkeep of different facilities. To procure the departmental requirements like laboratory equipment, stationary goods, furniture etc the head of the concerned departments submit written requisitions. Required items are provided within a short time through a proper procedure. A separate log book is maintained by a staff of the concerned department. The laboratory equipment

purchase committee supervises the overall laboratory equipment purchase procedure. Day to day cleaning and maintenance of classrooms and laboratories is accomplished by the supporting staffs of the college. The corridors and washrooms are also cleaned up in regular basis. There is an arrangement for refrigeration in each science department to maintain chemicals and samples in well condition. AMC's are purchased for the maintenance of electrical equipment like water purifiers and ACs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1991

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1991

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2000

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2000

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Union of the college is an elected body of students and joins hands with faculty members and college administration to ensure overall development of the college. The teachers' council of the college has a sub-committee to supervise the election of the Students Union Council as directed by the government orders. Students' body organizes different cultural and co-curricular activities over the year. Organizational Structure of Student Union Council President Vice-President Pro Vice-President General Secretary Assistant General Secretary 1. Grievance Redressal Cell 2. Anti Ragging Cell 3. NSS4. Games and Sports 5. Students' Common Room 6. Magazine and Literary Section 7. Social and Cultural Affairs 8. 21 SE FEBRUARY9. Science Club10. Library 11. Minority and Economically Backward Section Student involvement in college activities: 1. Annual Sports 2. NSS 3.Blood Donation Camp 4. Saraswati Puja 5. Basanta Utsav 5. Yoga Day Celebration

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mahadevananda Mahavidyalaya, a co-educational day College, presently affiliated to the West Bengal State University, was founded in Monirampore, under Barrackpore Sub-division of North 24 Parganas, West Bengal, by Late Swami Jyotirmoyananda Giri Maharaj, in the sacred memory of his preceptor Late Swami Mahadevananda Giri Maharaj, on the auspicious day of Janmashtami, and the Independence Day, the 15th of August, 1968. The 15th of August being a holiday, the 16th of August has been officially declared as the Foundation Day of the College. The institution carries forward the vision of the founder of this educational Institute Late Srimat Swami Jyotirmoyananda, as the college is always committed to address the socio-economic needs and intellectual upliftment of the local people - particularly the people of the industrial belt of North 24 Parganas. As the successors of the founder monk, we greatly value our mission to materialize the wider connotation of "Education" and we believe that education is the training for a meaningful life and a continuous process for making of a complete human being enriched in "Value Education".

Quality Policy:

- Organization of professional development programs
- Promote research culture among faculty and students.
- Providing high quality infrastructure and academic ambience

Accomplishments:

- Concession in fees
- Programs on New Education Policy
- 32different committees
- IQAC ensures maintenance and promotion of quality culture.
- IQAC devises the action/strategic plan
- Feedback is sought from stakeholders Adoption of Slam Area under Unnat Bharat Abhiyan & Extension activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different statutory and other sub-committees are formed from faculty members, stake holders and students for coordinating important academic, administrative and co-curricular activities of the college. Discipline specific leadership and management taken care of by Faculty members under the supervision of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement strategies, adopted by the institution, are effectively deployed under the direct supervision of the Governing Body and IQAC. Different sub-committees also play their constructive roles and ensure the active participation of the concerned stakeholders.

The IQAC in consultation with the Principal heads of various departments and as per requirements of NAAC plans and deploys various policies that improve the quality in the institution.

* Regular meetings of the Governingbody and IQAC

* The online feedback system IQAC Academic Audit.

* The Head of the institute is a liaison between the students and the Management. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled.

* Policies and plans are constituted, monitored and evaluated by IQAC.

* The Teacher-In-charges, HODs and the various committees implement the plans and policies together.

* The official notice is issued along with the guidelines defining the roles and responsibilities of the committees. The committees prepare action plans and submit to the TIC for approval. The committees carry out the activities and the conveners submit the reports.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahadevananda Mahavidyalaya is administered by the Governing Body.

Based on the need, and according to the policy of Higher Education, Guidelines and Procedures are formulated by the College and get approval from the Higher Education Commission. The overall planning and development of the college are done by the Governing Body under the Presidentship of a locally nominated person. All the major administrative policy regarding the implementation of new policies, appointment of Bursar, IQAC coordinator and members, Convener and members of various Statutory bodies are taken by the Administrator in consultation with the Principal following the rule of Government of West Bengal and statute of the affiliating university. The Academic Sub-committee, Teachers' Council, Extension activity Cell, Admission Committee, Examination Committee functions under the chairmanship of the Principal. Various other sub committees are formed by the Teachers' Council for proper maintenance and day to day functioning of the college. The Academic Sub-committee consisting of the Head of the Departments under the chairmanship of Principal takes major decisions regarding the academic aspects.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Group Life insurance for all full time teaching and nonteaching staffs while ESI and EPF for all casual staffs. 2. Festival Bonus is sanctioned for all eligible non-teaching staff, SACT teachers. 3. College administration always tries to ensure timely promotion of all teaching and non teaching staffs. 4. College attempts to maintain good academic and friendly environment in the college premises 5. West Bengal health scheme and Sasthya Sathi are offered where it's applicable. 6. The College has a Credit Cooperative Society. It provides hassle free loan to full time teaching and nonteaching staff . Fixed and Recurring Deposit Schemes are provided to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Implementing a Performance Appraisal System (PAS) for teaching and non-teaching staff is essential to ensure institutional accountability, staff development, and overall organizational efficiency. Below is a framework tailored for educational

institutions:

Performance Appraisal System for Teaching and Non-Teaching Staff

1. Objectives

- Foster professional development and accountability.
- Recognize and reward performance.
- Identify training and development needs.
- Align individual performance with institutional goals.

2. Key Components of the System

A. For Teaching Staff

1. Academic Performance Indicators (API)

- Teaching effectiveness (feedback from students, peers, and supervisors).
- Research output (publications, projects, and presentations).
- Contribution to curriculum development and innovation.
- Student outcomes (academic results, placements, etc.).
- Participation in professional development (workshops, seminars, and courses).

2. Qualitative Assessment

- Mentorship and student guidance.
- Community engagement and outreach activities.
- Leadership in departmental initiatives.
- Feedback on behavior and interpersonal skills.

3. Quantitative Metrics

- Attendance and punctuality.
- Timely completion of syllabus and assessments.

B. For Non-Teaching Staff

1. Operational Efficiency

- Task completion within deadlines.
- Adherence to institutional protocols.

- Contribution to institutional operations (exam management, admissions, etc.).

2. Interpersonal Skills

- Cooperation with teaching staff and students.
- Professional behavior and responsiveness.

3. Professional Development

- Participation in training and skill enhancement programs.
- Suggestions for institutional improvement.

4. Quantitative Metrics

- Attendance and punctuality.
- Record-keeping accuracy and consistency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external / statutory auditor is appointed by the Department of Higher Education, Government of West Bengal. The final report is submitted to the Directorate of Public Instruction, Govt. of West Bengal. The college conducts internal as well as external audits properly at justified intervals of time. External Audit is conducted by Office of the Principal Accountant General (General & Social Sector Audit), West Bengal. The utilization of funds from RUSA 2.0 Project is audited by the Higher Education Department, Govt. of West Bengal. UGC & other Project Audit is done by the reputed Chartered Accountant firm. The Authority also conducts internal audit of different Non-Govt. collection through reputed Chartered Accountant firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. College follows transparent mobilisation process of funds and optimal utilisation of resources. Other than the Govt. and UGC grants, the college has secured funding from RUSA Grant, 2. The Finance Committee or the Tender Committee takes initiative for tender procedure wherever required for the proper utilization of the fund. File Description D

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Development and Implementation of Quality Policies

- Formulated policies for teaching-learning excellence, emphasizing innovative pedagogies and curriculum alignment with contemporary demands.
- Designed frameworks for academic and administrative audits to ensure institutional efficiency.

2. Curriculum Enrichment

- Facilitated regular updates to the curriculum by incorporating industry requirements, interdisciplinary approaches, and emerging trends.
- Promoted faculty development programs for skill enhancement in new and innovative teaching methods.
- Organized workshops and seminars for syllabus restructuring in consultation with stakeholders (students, alumni, industry experts, and faculty).

3. Faculty and Staff Empowerment

- Introduced performance appraisal systems for teaching and non-teaching staff, focusing on accountability and recognition.
- Organized training programs and workshops for staff, enhancing their professional and interpersonal skills.

4. Student-Centric Initiatives

- Enhanced student support services through regular feedback mechanisms and grievance redressal systems.
- Introduced bridge courses, remedial classes, and skill development programs to improve academic performance and employability.

5. Promoting Research and Innovation

- Assisted in securing funding for minor and major research projects from external agencies.
- Encouraged interdisciplinary research collaborations and publication in high-impact journals.

6. Infrastructure and Resources

- Played a pivotal role in upgrading physical and digital infrastructure to support quality education and research.
- Introduced resource optimization mechanisms to ensure cost-effectiveness and sustainability in operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews and enhances its teaching-learning processes, operational structures, methodologies, and learning outcomes through the proactive role of the Internal Quality Assurance Cell (IQAC). This practice ensures continuous improvement and alignment with evolving academic and societal needs. Below is a detailed outline of how this is accomplished and its incremental impact.

Through its periodic reviews and structured methodologies, IQAC has institutionalized a dynamic system of monitoring and improving teaching-learning processes. This commitment to quality assurance has led to tangible improvements in institutional performance, fostering a culture of excellence and innovation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures Initiated by Mahadevananda Mahavidyalaya for the Promotion of Gender Equity

Mahadevananda Mahavidyalaya has demonstrated its commitment to gender equity through various initiatives aimed at fostering an inclusive environment that supports the well-being and development of all genders. Below is a summary of measures undertaken by the institution:

Gender Sensitization Programs

- **Workshops and Seminars:**
 - Organized sessions on gender equality, women's rights, and breaking gender stereotypes.
 - Invited experts to conduct awareness programs on gender-sensitive topics like workplace ethics and combating harassment.
- **Student-Led Initiatives:**
 - Formed gender clubs or forums to promote open dialogue and peer-to-peer learning on gender equity issues.

Women Empowerment Initiatives

- **Skill Development Programs:**
 - Organized workshops on entrepreneurship, self-defense, and vocational skills to empower female students.
- **Financial Support:**
 - Facilitated scholarships and fee waivers for female

students from economically weaker sections.

- **Leadership Opportunities:**
 - Encouraged female participation in student councils, committees, and extracurricular activities.

Awareness Campaigns

- **Gender Equity Drives:**
 - Celebrated International Women's Day and other relevant occasions with awareness campaigns.
- **Community Outreach:**
 - Conducted outreach programs in college to educate the community on gender equality and women's empowerment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The institution makes use of waste bins placed in different corners of all the campuses. The dry and

wet wastes are segregated and kept in separate designated waste bins, to be finally disposed of by Barrackpore Municipal Corporation.

Waste recycling system: Biodegradable wastes are composted successfully. The compost is used in gardening. **Hazardous chemicals and radioactive waste management:**Wastes, if any, are segregated by the department of Chemistry and duly disposed of.

Liquid waste management:The water from the taps is channelized in a way to irrigate the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge
Construction of tanks and bunds
Waste water recycling
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes tremendous efforts to provide inclusive and healthy environment. The stakeholders hail from different cultural, socio-economic and religious backgrounds. But there has always been an ambience of harmony, tolerance and fellow feeling. Chauvinism or castism has never been allowed to disturb the sanctity of this institution. All stakeholders work in unison to facilitate and enhance the quality of teaching-learning and augment facilities for the students. There are well-organized committees/cells like Anti-ragging Committee, Grievance Cell, Counselling Cell, Women's Cell and Cultural Sub-committee to address the problems (if any) of the stakeholders and to promote an inclusive environment. The institution takes several initiatives on different occasions to maintain the harmony and tolerance. Days of national importance and many other International Days are celebrated every year to experience and practise the motto - "unity in diversity". The college has two NSS Units that also organise camps and programmes to build up awareness in this regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the beginning of every academic session orientation programs

are held at departmental levels where students are made aware of their constitutional rights and duties. On occasions like Independence Day, Republic Day, Constitution Day, the Head of the institution inculcates national spirit and values among students and staff through his/her motivational speech. The two NSS Units and respective Programme Officers of our college also play vital roles in this regard.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the various national and international commemorative days, events and festivals like Independence Day,

Republic Day, International Women's Day, World AIDS Day, Yoga Divas, World Environment Day, International Mother Language Day and others during 2023-24. Students' seminars, cultural programmes, poster presentations, and essay competitions are parts of those events and festivals. The two NSS Units of our college play vital roles in all programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Community Engagement and Outreach Program

1. Title of the Practice:

"Empowering Communities Through Education and Health Awareness"

2. Objectives of the Practice:

- To foster social responsibility among students and faculty.
- To address educational and health challenges in nearby slum areas.
- To create a collaborative platform for knowledge sharing and capacity building.

3. The Context:

The institution identified the lack of awareness about education, healthcare, and hygiene in surrounding slum communities. This called for structured initiatives to bridge the gap between the institution's resources and community needs.

Best Practice 2: Green Campus Initiative

1. Title of the Practice:

"Towards a Sustainable Future: Greening Mahadevananda Mahavidyalaya"

2. Objectives of the Practice:

- To promote environmental sustainability and ecological awareness.
- To reduce the institution's carbon footprint.
- To create a model eco-friendly campus for others to emulate.

3. The Context:

The institution recognized the need to address global environmental challenges by creating a sustainable and green campus, incorporating eco-friendly practices into its daily operations.

Conclusion:

These two best practices exemplify the institution's commitment to societal development and environmental sustainability, aligning with the broader goals of holistic education and social responsibility. Both initiatives have significantly contributed to the institution's reputation and overall quality enhancement.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahadevananda Mahavidyalaya prioritizes inclusive education as a core area of distinction, aiming to provide accessible, equitable, and high-quality learning opportunities to students from diverse socio-economic backgrounds. The institution's commitment to inclusivity is reflected in its initiatives that foster academic excellence, cultural awareness, and social responsibility.

The college offers tailored financial assistance through scholarships and fee waivers for economically weaker sections, ensuring that financial constraints do not hinder academic pursuits. In addition, bridge courses and remedial classes are

organized to support first-generation learners and academically weaker students, helping them integrate seamlessly into the academic framework.

Beyond academics, the institution emphasizes holistic development through skill-based programs, co-curricular activities, and community engagement. Students participate actively in NSS and outreach initiatives, promoting social responsibility and leadership skills. The college also maintains an inclusive environment through gender equity programs, counseling services, and infrastructure upgrades such as accessible ramps and common rooms.

These measures have resulted in significant improvements in student retention, performance, and post-graduation success rates. By embracing inclusivity as a priority, Mahadevananda Mahavidyalaya has established itself as a beacon of holistic and transformative education in the region.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mahadevananda Mahavidyalaya, commits itself to the effective delivery of the University syllabus. An academic orientation was organized by each department for students at the beginning of the academic year to state the methods of curriculum delivery. Detailed lesson plans and reading lists were prepared with a timeline for the academic year. * The programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. * Number of classes for each topic is decided according to the syllabus and has been implemented 100%. * Well constructed weekly e-Routine/timetable for each semester is provided by the college administration * Our College has a very rich Central Library. INFLIBNET (ebooks and e-journals) facility is available for teachers and also for students * Extra classes are held for students who struggle, and there's a mentor system for any issues, with a list on the notice board for students to see.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the CBCS Academic Calendar of the WBSU at all levels. The Continuous Internal Evaluation process of the College is coordinated with the University calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
23									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
17									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1710

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1710

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values and Environment and Sustainability are highly valued by the college since they are closely linked to its vision, mission and core values. Science departments like Botany, Zoology and Physiology has wall magazines wherein students are encouraged to do research on a given environmental issue (health & hygiene, biodiversity conservation etc.) and make posters on the issue. Through class presentations also awareness on various environmental issues is being taken up. Through Environment Studies Project work the students gain practical knowledge on the environment and issues related to the environment. Environmental Studies- it is Compulsory for BA/B.SC /B.Com Undergraduate Course as Ability Enhancement Compulsory Course (AECC). The Annual Retreat every year focusses on major moral/ social issues related to life. These occasions are a way of helping the student grapple with complex issues of existence and inculcate strong values that

help them in later adult life.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2316

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

269

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mahadevananda Mahavidyalaya materializes its motto of holistic development of students. Through teacher-student interactions, Mentor-Mentee Programme and Examination results, the needs of the students are understood and the teaching-learning process is accordingly planned. Teachers provide Mentoring to students who are slow learners. Students are encouraged to ask doubts. Slow learners are given special attention by conducting tutorials. Scopes of improvement have also been discussed with the students as well as with the parents. Doubt clearing sessions were also arranged for them. Advanced learners were encouraged to take part in various webinars, workshops and online courses so that they can listen to eminent scholars and enhanced their knowledge as well as skill. Advanced learners of different departments were motivated to present their research papers in various students seminars, they were guided to participate in different literary meet, they were encouraged to join online internship under different organizations and often they were provided with advanced research articles and book chapters so that they can frame better answers to the questions. They were also motivated to participate in group discussion, essay, poster, quiz competitions organized by the college and other institutions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2846	83

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as: • Smart classrooms • Interactive projectors • Personal laptops for faculty • Fully Wi-Fi campus • Open access library • Facility to download e-resources • Digitization of lessons • Fund for publication of departmental journal • Fund for purchase of laboratory instruments, equipments and materials • Fund for organizing workshops, seminars and conferences • State-of-the-art Computer Labs and Audiovisual Seminar room

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Mahadevananda Mahavidyalaya is well equipped with advanced ICT tools and resources. ICT tools such as projectors, Smartboards, Desktop, laptops, LCD projectors, LED TV's, AV recording equipment, Google Classroom are used for teaching-learning process. Teachers make use of PPT, flow charts, documentaries, case studies, e-sources (Inflibnet, ProQuest, eGyanKosh, Shodhganga, Shodhgangotri), and of general interest forwarded on the class WhatsApp group for reading in class, Excel is used to solve the accounting problems in class by projecting it on the white board. During webinars, guest lectures and workshops conducted by Departments, ICT is used to enhance delivery of

the teaching-learning process. There is an Audio-Visual room which is equipped with latest multimedia facilities, to provide an immersive experience during the teaching-learning process. Faculty are using ICT on day-to-day basis for teaching-learning to make learning of subjects more Interactive, Impressive and effective. This also prepares students for the current digital revolutionary era. Teachers are adaptive and positive towards embracing techbased teaching and learning process. Thus the teaching-learning is made lively, effective and dynamic using ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

83

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1273

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinated all the internal examinationsof the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students.If a student fails to appear in any internal examination for some valid and inadvertent causes, necessary preparations then are made by teachers to conduct a separate evaluation of absentee candidate. Transparency and security of evaluation are ensured at every step of Internal Assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is a Grievance Redressal Cell at College where students' grievances can be reported and immediately taken care of. Principal of the College and Academic Committee also hold special meeting on results and discuss if any grievance had been found.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university, the college teachers have to define the programme outcomes for each programme offered by the college. 1. Acquire knowledge to apply 2. Skill to communicate 3. Aptitude to think critically, reasonably and capacity to solve problems 4. Develop a spirit of team work, moral and ethical values 5. Cultural tolerance 6. Aptitude of self-learning and lifelonglearning 7. Environment

sensitivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The methods of measuring the level of attainment of ProgramOutcomes and Course Outcomes are administered by explicit and implicit methods. Evaluation processes are in accordance with the WBSU regulations. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system. The number of students offered placements implicitly indicates the successful employability outcomes of the POs. Quantitative methodology of assessments of CO's are met through the University Examination (Internal and External) system. Continuous assessment through sessional evaluation, assignments and seminars provides an opportunity for the faculty, students and parents to critically evaluate the learning outcomes. The curricular and cocurricular activities make the students aware of the intended Program Outcomes which also corresponds to their subject knowledge. Feedback is obtained each semester to measure and evaluate Course Outcomes and Exit Poll at the end of the 3 years for each batch of students to measure Program Outcomes. The institution has a practice of assessing the student learning outcome through a questionnaire. Student learning outcome is also gauged from the following: 1. Student Progression 2. Feedback from Parents and Students 3. Tutorials and Mentoring 4. Evaluation of the Semester results

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

485

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.mmbkp.ac.in

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1700000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College organises many activities to sensitise students to social issues and prepare them to respond adequately to realities outside the classroom. Conducted several events including programmes under Swatch Baharat Abhiyan, Aids Awareness, Anti-Narcotic Drive, Community-Village Engagement, Gender Equality, Child and Women Welfare, Health and Environment Protection. Modes of Sensitising Students: Students are made aware of social issues through Seminars, Webinars, Onsite Visits and Day observances Mandatory Student Social Service for 6 days per academic year as part of the curriculum. Students of the College carry out these Extension activities through National Service Scheme (NSS). Presently there are two Units of NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

700

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

15

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class Rooms: The college comprises of 3 campuses under the names of Main Building, RGSN Campus and Annex Building. College has 63 no. of Seminar and Class rooms. Out of 61 rooms, 2 are designated as smart classrooms, 2 are seminar halls and 22 are updated laboratories. Some rooms have projectors.

ICT:

1 Desktop PC 145

2 Laptop 15

3 Tab 1

4 Printer 37

5 Projector Reading Resources:. 06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports complex (indoor and outdoor) Our College has a standard ground including Football, Cricket, KHOKHO, volleyball and basketball courts where outdoor sports activities are held. The sports committee of the College is in-charge of the sports complex and equipment. **Auditorium** The auditorium can accommodate around 200 spectators. It was renovated into a state-of-art facility recently. It is used for all types of cultural events too. It has a very fine sound system with control panels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1406247

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mahadevananda Mahavidyalaya Library has been providing library services through Open Source Integrated Library Management Software "KOHA". We are using KOHA version 22.05.06.000. It has no restriction ensuring services like proprietary software. It is a fully automated and serving Web-based library services. It provides integrated functions like Acquisition, Cataloguing, Circulation, Serial control, OPAC, Barcode & Spine Label and Reports. Koha is a user friendly software. It covers important features like Web-based Interface, Full Text Searching, NetCataloguing via Z39.50, Real time Auto- Indexing, Marc 21 Barcode, RFID Compatibility, Flexible reporting, Online reservation and Multi-lingual Support (Unicode), advanced searching through filtering and faceted search capabilities. It's very important function is automated overdue notices either by email or SMS. Koha can also send advance notices to a user that an item is nearly due. Koha can email issue slips instead of printing them at point of circulation. Koha can calculate automatically the fine of overdue and other library related fees. Koha can integrate with ebooks, electronic journals and other digital resources providing an expansive digital catalogue. Using Koha for our college library is offering significant advantages in term of cost, flexibility and customization.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4560

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 145 computers {desktops and laptops} which are updated as and when required. Seminar rooms have been upgraded and virtual class is setup in a room. The college is fully Wi-Fi enabled with 100 MBPS bandwidth. Libsys(library software) has been upgraded. Complete online admission system

has been introduced. Online feedback is collected from stakeholders and is revised regularly. The college website is maintained and upgraded regularly under an annual maintenance contract. Software Infrastructure College has 3 high configuration servers: Windows Based Active Directory, Kaspersky antivirus, and Library OPAC. There is a 100mbps LAN with a 2500-user capacity Wi-fi system ((DU Wifi -100mbps; Firefly - 50mbps; Airtel - 10mbps). Desktops have OS Windows 7, Windows 10 and Windows 11, while students' laptops have Ubuntu. Most desktops have Office 2010 pro, with a few running on Office 2013, 2019 and 2021 pro. Laptops function via Open Office. Windows OS, Office automation packages and Antivirus softwares are updated regularly. Software packages like Kibo, Python, R, SPSS, Wolfram Mathematica, Tally ERP9, Visual Studio 2010, Miktex, Java, Maxima and Pascal are provided. These are either open access or made available through Delhi University. User backups for all systems are taken every month, while a backup for servers in the library is taken daily.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

145

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5700875

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are dedicated committees and a provision for budget for the maintenance and upkeep of different facilities. To procure the departmental requirements like laboratory equipment, stationary goods, furniture etc the head of the concerned departments submit written requisitions. Required items are provided within a short time through a proper procedure. A separate log book is maintained by a staff of the concerned department. The laboratory equipment purchase committee supervises the overall laboratory equipment purchase procedure. Day to day cleaning and maintenance of classrooms and laboratories is accomplished by the supporting staffs of the college. The corridors and washrooms are also cleaned up in regular basis. There is an arrangement for refrigeration in each science department to maintain chemicals and samples in well condition. AMCs are purchased for the maintenance of electrical equipment like water purifiers and ACs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1991

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1991

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2000	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2000	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Union of the college is an elected body of students and joins hands with faculty members and college administration to ensure overall development of the college. The teachers' council of the college has a sub-committee to supervise the election of the Students Union Council as directed by the government orders. Students' body organizes different cultural and co-curricular activities over the year. Organizational Structure of Student Union Council President Vice-President Pro Vice-President General Secretary Assistant General Secretary 1. Grievance Redressal Cell 2. Anti Ragging Cell 3. NSS4. Games

and Sports 5. Students' Common Room 6. Magazine and Literary Section 7. Social and Cultural Affairs 8. 21 SE FEBRUARY9. Science Club10. Library 11. Minority and Economically Backward Section Student involvement in college activities: 1. Annual Sports 2. NSS 3.Blood Donation Camp 4. Saraswati Puja 5. Basanta Utsav 5. Yoga Day Celebration

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is noregistered Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Mahadevananda Mahavidyalaya, a co-educational day College, presently affiliated to the West Bengal State University, was founded in Monirampore, under Barrackpore Sub-division of North 24 Parganas, West Bengal, by Late Swami Jyotirmoyananda Giri Maharaj, in the sacred memory of his preceptor Late Swami Mahadevananda Giri Maharaj, on the auspicious day of Janmashtami, and the Independence Day, the 15th of August, 1968. The 15th of August being a holiday, the 16th of August has been officially declared as the Foundation Day of the College. The institution carries forward the vision of the founder of this educational Institute Late Srimat Swami Jyotirmoyananda, as the college is always committed to address the socio-economic needs and intellectual upliftment of the local people - particularly the people of the industrial belt of North 24 Parganas. As the successors of the founder monk, we greatly value our mission to materialize the wider connotation of "Education" and we believe that education is the training for a meaningful life and a continuous process for making of a complete human being enriched in "Value Education".</p> <p>Quality Policy:</p> <ul style="list-style-type: none"> • Organization of professional development programs • Promote research culture among faculty and students. • Providing high quality infrastructure and academic ambience <p>Accomplishments:</p> <ul style="list-style-type: none"> • Concession in fees • Programs on New Education Policy 	

- 32 different committees
- IQAC ensures maintenance and promotion of quality culture.
- IQAC devises the action/strategic plan
- Feedback is sought from stakeholders Adoption of Slam Area under Unnat Bharat Abhiyan & Extension activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different statutory and other sub-committees are formed from faculty members, stake holders and students for coordinating important academic, administrative and co-curricular activities of the college. Discipline specific leadership and management taken care of by Faculty members under the supervision of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement strategies, adopted by the institution, are effectively deployed under the direct supervision of the Governing Body and IQAC. Different sub-committees also play their constructive roles and ensure the active participation of the concerned stakeholders.

The IQAC in consultation with the Principal heads of various departments and as per requirements of NAAC plans and deploys various policies that improve the quality in the institution.

* Regular meetings of the Governingbody and IQAC

- * The online feedback system IQAC Academic Audit.
- * The Head of the institute is a liaison between the students and the Management. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled.
- * Policies and plans are constituted, monitored and evaluated by IQAC.
- * The Teacher-In-charges, HODs and the various committees implement the plans and policies together.
- * The official notice is issued along with the guidelines defining the roles and responsibilities of the committees. The committees prepare action plans and submit to the TIC for approval. The committees carry out the activities and the conveners submit the reports.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahadevananda Mahavidyalaya is administered by the Governing Body. Based on the need, and according to the policy of Higher Education, Guidelines and Procedures are formulated by the College and get approval from the Higher Education Commission. The overall planning and development of the college are done by the Governing Body under the Presidentship of a locally nominated person. All the major administrative policy regarding the implementation of new policies, appointment of Bursar, IQAC coordinator and members, Convener and members of various Statutory bodies are taken by the Administrator in consultation with the Principal following the rule of Government of West Bengal and statute of the affiliating university. The Academic Sub-committee, Teachers' Council, Extension activity Cell, Admission Committee, Examination Committee functions under the chairmanship of the Principal. Various other sub committees

are formed by the Teachers' Council for proper maintenance and day to day functioning of the college. The Academic Sub-committee consisting of the Head of the Departments under the chairmanship of Principal takes major decisions regarding the academic aspects.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. Group Life insurance for all full time teaching and nonteaching staffs while ESI and EPF for all casual staffs. 2. Festival Bonus is sanctioned for all eligible non-teaching staff, SACT teachers. 3. College administration always tries to ensure timely promotion of all teaching and non teaching staffs. 4. College attempts to maintain good academic and friendly environment in the college premises 5. West Bengal health scheme and Sasthya Sathi are offered where it's applicable. 6. The College has a Credit Cooperative Society. It provides hassle free loan to full time teaching and nonteaching

staff . Fixed and Recurring Deposit Schemes are provided to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Implementing a Performance Appraisal System (PAS) for teaching and non-teaching staff is essential to ensure institutional accountability, staff development, and overall organizational

efficiency. Below is a framework tailored for educational institutions:

Performance Appraisal System for Teaching and Non-Teaching Staff

1. Objectives

- Foster professional development and accountability.
- Recognize and reward performance.
- Identify training and development needs.
- Align individual performance with institutional goals.

2. Key Components of the System

A. For Teaching Staff

1. Academic Performance Indicators (API)

- Teaching effectiveness (feedback from students, peers, and supervisors).
- Research output (publications, projects, and presentations).
- Contribution to curriculum development and innovation.
- Student outcomes (academic results, placements, etc.).
- Participation in professional development (workshops, seminars, and courses).

2. Qualitative Assessment

- Mentorship and student guidance.
- Community engagement and outreach activities.
- Leadership in departmental initiatives.
- Feedback on behavior and interpersonal skills.

3. Quantitative Metrics

- Attendance and punctuality.
- Timely completion of syllabus and assessments.

B. For Non-Teaching Staff

1. Operational Efficiency

- Task completion within deadlines.
- Adherence to institutional protocols.
- Contribution to institutional operations (exam management, admissions, etc.).

2. Interpersonal Skills

- Cooperation with teaching staff and students.
- Professional behavior and responsiveness.

3. Professional Development

- Participation in training and skill enhancement programs.
- Suggestions for institutional improvement.

4. Quantitative Metrics

- Attendance and punctuality.
- Record-keeping accuracy and consistency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external / statutory auditor is appointed by the Department of Higher Education, Government of West Bengal. The final report is submitted to the Directorate of Public Instruction, Gove. Of West Bengal. The college conducts internal as well as external audits properly at justified intervals of time. External Audit is conducted by Office of the Principal Accountant General (General & Social Sector Audit), West Bengal. The utilization of funds from RUSA 2.0 Project is audited by the Higher

Education Department, Govt. of West Bengal. UGC & other Project Audit is done by the reputed Chartered Accountant firm. The Authority also conducts internal audit of different Non-Govt. collection through reputed Chartered Accountant firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. College follows transparent mobilisation process of funds and optimal utilisation of resources. Other than the Govt. and UGC grants, the college has secured funding from RUSA Grant, 2. The Finance Committee or the Tender Committee takes initiative for tender procedure wherever required for the proper utilization of the fund. File Description D

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Development and Implementation of Quality Policies

- Formulated policies for teaching-learning excellence, emphasizing innovative pedagogies and curriculum alignment with contemporary demands.
- Designed frameworks for academic and administrative audits to ensure institutional efficiency.

2. Curriculum Enrichment

- Facilitated regular updates to the curriculum by incorporating industry requirements, interdisciplinary approaches, and emerging trends.
- Promoted faculty development programs for skill enhancement in new and innovative teaching methods.
- Organized workshops and seminars for syllabus restructuring in consultation with stakeholders (students, alumni, industry experts, and faculty).

3. Faculty and Staff Empowerment

- Introduced performance appraisal systems for teaching and non-teaching staff, focusing on accountability and recognition.
- Organized training programs and workshops for staff, enhancing their professional and interpersonal skills.

4. Student-Centric Initiatives

- Enhanced student support services through regular feedback mechanisms and grievance redressal systems.
- Introduced bridge courses, remedial classes, and skill development programs to improve academic performance and employability.

5. Promoting Research and Innovation

- Assisted in securing funding for minor and major research projects from external agencies.
- Encouraged interdisciplinary research collaborations and publication in high-impact journals.

6. Infrastructure and Resources

- Played a pivotal role in upgrading physical and digital infrastructure to support quality education and research.
- Introduced resource optimization mechanisms to ensure cost-effectiveness and sustainability in operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews and enhances its teaching-learning processes, operational structures, methodologies, and learning outcomes through the proactive role of the Internal Quality Assurance Cell (IQAC). This practice ensures continuous improvement and alignment with evolving academic and societal needs. Below is a detailed outline of how this is accomplished and its incremental impact.

Through its periodic reviews and structured methodologies, IQAC has institutionalized a dynamic system of monitoring and improving teaching-learning processes. This commitment to quality assurance has led to tangible improvements in institutional performance, fostering a culture of excellence and innovation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures Initiated by Mahadevananda Mahavidyalaya for the Promotion of Gender Equity

Mahadevananda Mahavidyalaya has demonstrated its commitment to gender equity through various initiatives aimed at fostering an inclusive environment that supports the well-being and development of all genders. Below is a summary of measures undertaken by the institution:

Gender Sensitization Programs

- **Workshops and Seminars:**
 - Organized sessions on gender equality, women's rights, and breaking gender stereotypes.
 - Invited experts to conduct awareness programs on gender-sensitive topics like workplace ethics and combating harassment.
- **Student-Led Initiatives:**
 - Formed gender clubs or forums to promote open dialogue and peer-to-peer learning on gender equity

issues.

Women Empowerment Initiatives

- **Skill Development Programs:**
 - Organized workshops on entrepreneurship, self-defense, and vocational skills to empower female students.
- **Financial Support:**
 - Facilitated scholarships and fee waivers for female students from economically weaker sections.
- **Leadership Opportunities:**
 - Encouraged female participation in student councils, committees, and extracurricular activities.

Awareness Campaigns

- **Gender Equity Drives:**
 - Celebrated International Women's Day and other relevant occasions with awareness campaigns.
- **Community Outreach:**
 - Conducted outreach programs in college to educate the community on gender equality and women's empowerment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The institution makes use of waste bins placed in different corners of all the campuses. The dry and wet wastes are segregated and kept in separate designated waste bins, to be finally disposed of by Barrackpore Municipal Corporation.

Waste recycling system: Biodegradable wastes are composted successfully. The compost is used in gardening. **Hazardous chemicals and radioactive waste management:** Wastes, if any, are segregated by the department of Chemistry and duly disposed of.

Liquid waste management: The water from the taps is channelized in a way to irrigate the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes tremendous efforts to provide inclusive and healthy environment. The stakeholders hail from different cultural, socio-economic and religious backgrounds. But there has always been an ambience of harmony, tolerance and fellow feeling. Chauvinism or castism has never been allowed to disturb the sanctity of this institution. All stakeholders work in unison to facilitate and enhance the quality of teaching-learning and augment facilities for the students. There are well-organized committees/cells like Anti-ragging Committee, Grievance Cell, Counselling Cell, Women's Cell and Cultural Subcommittee to address the problems (if any) of the stakeholders and to promote an inclusive environment. The institution takes several initiatives on different occasions to maintain the harmony and tolerance. Days of national importance and many other International Days are celebrated every year to

experience and practise the motto - "unity in diversity". The college has two NSS Units that also organise camps and programmes to build up awareness in this regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the beginning of every academic session orientation programs are held at departmental levels where students are made aware of their constitutional rights and duties. On occasions like Independence Day, Republic Day, Constitution Day, the Head of the institution inculcates national spirit and values among students and staff through his/her motivational speech. The two NSS Units and respective Programme Officers of our college also play vital roles in this regard.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the various national and international commemorative days, events and festivals like Independence Day, Republic Day, International Women's Day, World AIDS Day, Yoga Divas, World Environment Day, International Mother Language Day and others during 2023-24. Students' seminars, cultural programmes, poster presentations, and essay competitions are parts of those events and festivals. The two NSS Units of our college play vital roles in all programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Community Engagement and Outreach Program

1. Title of the Practice:

"Empowering Communities Through Education and Health Awareness"

2. Objectives of the Practice:

- To foster social responsibility among students and faculty.
- To address educational and health challenges in nearby slum areas.
- To create a collaborative platform for knowledge sharing and capacity building.

3. The Context:

The institution identified the lack of awareness about education, healthcare, and hygiene in surrounding slum communities. This called for structured initiatives to bridge the gap between the institution's resources and community needs.

Best Practice 2: Green Campus Initiative

1. Title of the Practice:

"Towards a Sustainable Future: Greening Mahadevananda Mahavidyalaya"

2. Objectives of the Practice:

- To promote environmental sustainability and ecological awareness.
- To reduce the institution's carbon footprint.
- To create a model eco-friendly campus for others to emulate.

3. The Context:

The institution recognized the need to address global environmental challenges by creating a sustainable and green campus, incorporating eco-friendly practices into its daily operations.

Conclusion:

These two best practices exemplify the institution's commitment to societal development and environmental sustainability, aligning with the broader goals of holistic education and social responsibility. Both initiatives have significantly contributed to the institution's reputation and overall quality enhancement.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahadevananda Mahavidyalaya prioritizes inclusive education as a core area of distinction, aiming to provide accessible, equitable, and high-quality learning opportunities to students from diverse socio-economic backgrounds. The institution's commitment to inclusivity is reflected in its initiatives that foster academic excellence, cultural awareness, and social responsibility.

The college offers tailored financial assistance through scholarships and fee waivers for economically weaker sections, ensuring that financial constraints do not hinder academic pursuits. In addition, bridge courses and remedial classes are organized to support first-generation learners and academically weaker students, helping them integrate seamlessly into the academic framework.

Beyond academics, the institution emphasizes holistic development through skill-based programs, co-curricular activities, and community engagement. Students participate actively in NSS and outreach initiatives, promoting social responsibility and leadership skills. The college also maintains an inclusive environment through gender equity programs, counseling services, and infrastructure upgrades such as accessible ramps and common rooms.

These measures have resulted in significant improvements in student retention, performance, and post-graduation success rates. By embracing inclusivity as a priority, Mahadevananda Mahavidyalaya has established itself as a beacon of holistic and transformative education in the region.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Curriculum Enhancement:** Introduce interdisciplinary and skill-based certificate courses aligned with industry trends.
- **Research Promotion:** Encourage faculty and student research projects, with provisions for publication and collaboration.
- **Faculty Development:** Conduct training programs and workshops to enhance teaching methodologies and ICT skills.
- **Student Support:** Provide Add-onclasses, career counseling, and placement drives to boost student success and employability.
- **Infrastructure Development:** Upgrade libraries, install smart classroom facilities, and enhance campus connectivity.
- **Sustainability Initiatives:** Expand green campus projects, including solar panel installations and rainwater harvesting systems.
- **Gender Equity Programs:** Conduct gender sensitization workshops and self-defense training for students.
- **Quality Assurance:** Regularly review academic and administrative processes through IQAC initiatives and feedback mechanisms.
- **Digital Integration:** Launch a Learning Management System (LMS) and improve e-governance tools for academic and administrative efficiency.